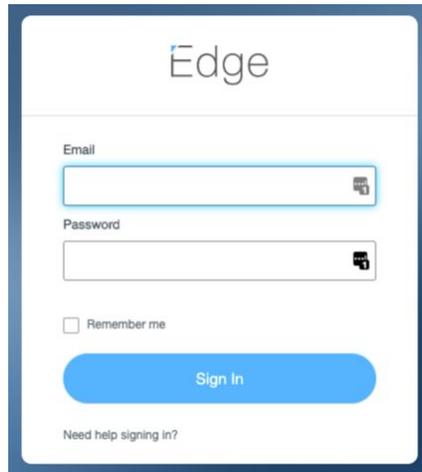


Ceterus Edge: Multi-Factor Authentication

How to Enable Text Authentication

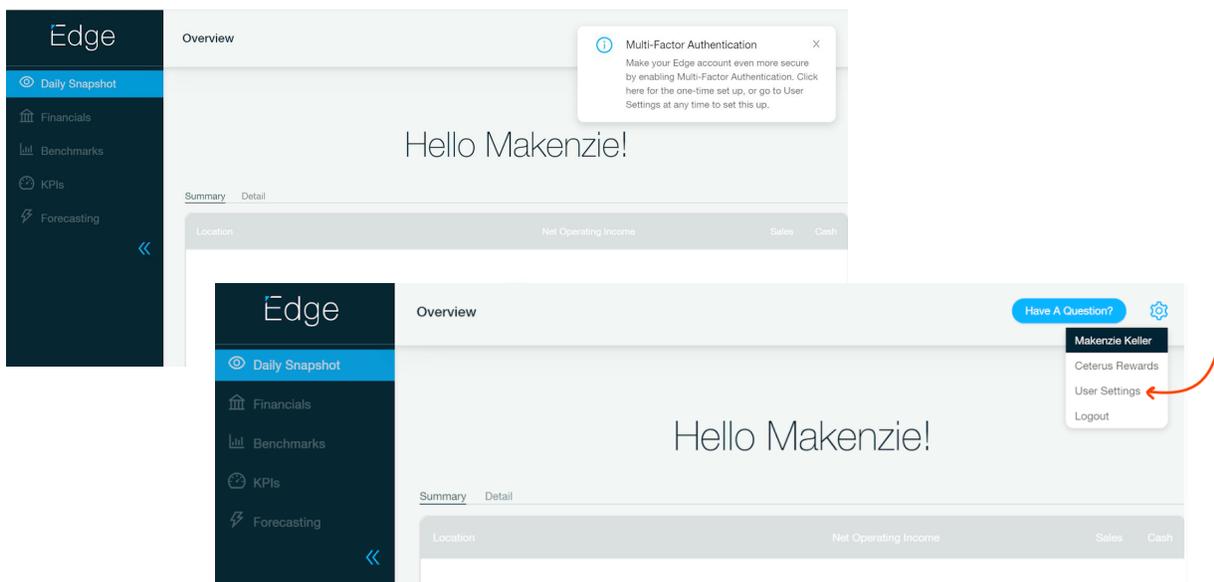
Step 1

Go to edge.ceterus.com to log in



Step 2

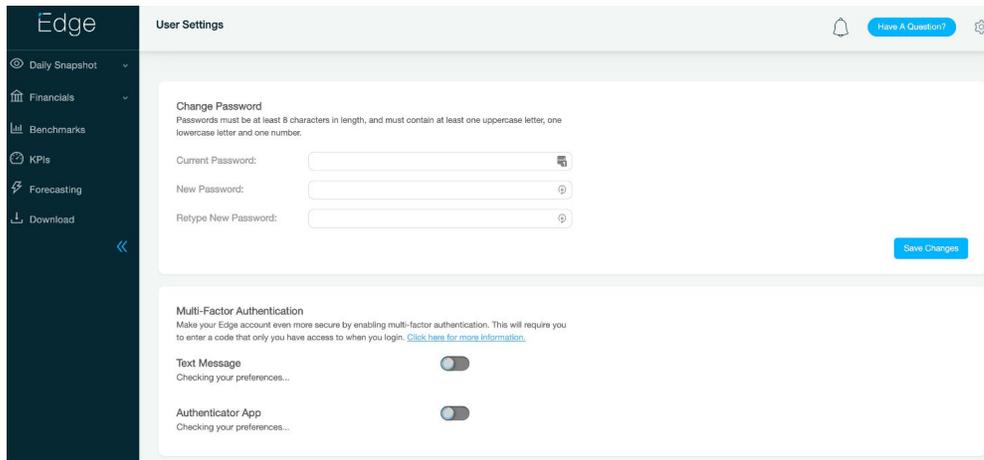
Once logged in, you'll land on the welcome screen and should be greeted by a notification highlighting Multi-Factor Authentication. Click the notification to begin enabling Multi-Factor Authentication. You can also enable this at any time by updating your **User Settings** in the top right-hand corner of the page.



Review our [FAQ](#) or contact support@ceterus.com with questions.

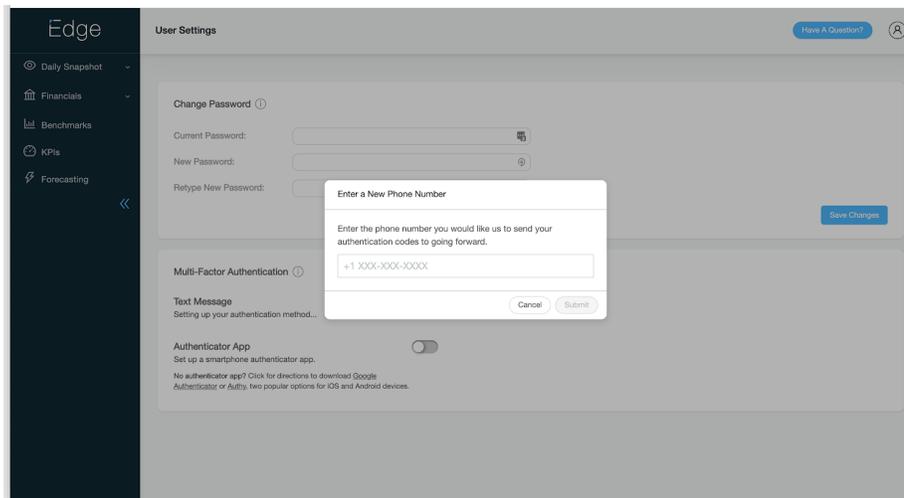
Step 3

You'll notice the new **Multi-Factor Authentication** section in Edge Web. You have the option to either select **Text Messages** or leverage an **Authentication App** (Google Authenticator or Authy are supported). Check out our [Multi-Factor Authentication FAQs](#) to determine which option is best for you.



Step 4

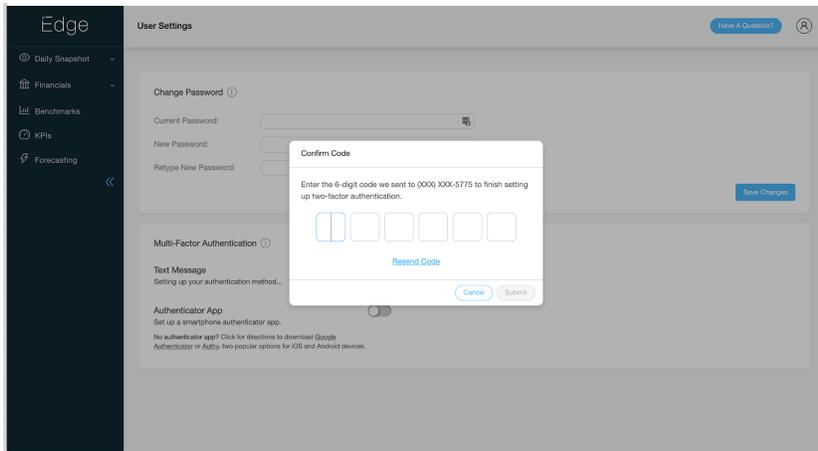
To enable **Text Messages**, click the **Text Message** toggle to enable. You will be asked to enter your mobile phone number and click **Submit**. You will then receive a text to the phone number you entered.



Review our [FAQ](#) or contact support@ceterus.com with questions.

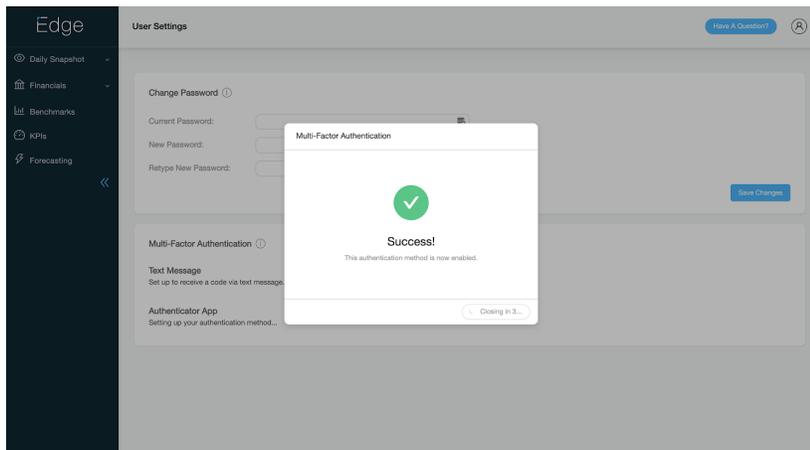
Step 5

After receiving a text message with the code, you will enter the code in **Edge Web** and click **Submit**. The text message will read “Your Ceterus verification code is ...”



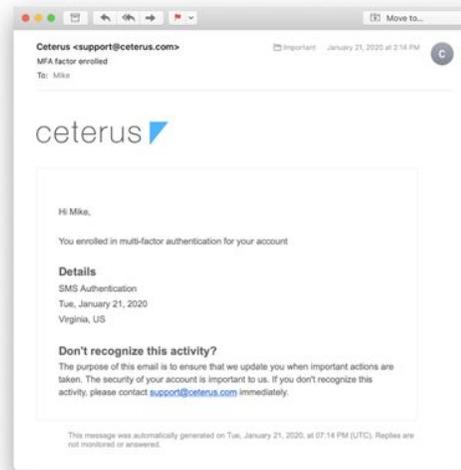
Step 6

After entering the code, you will see this screen letting you know that you have successfully set up your authentication method.



Step 7

You will also receive an email from Ceterus letting you know Multi-Factor Authentication has successfully been set up.



Step 8

The next time you log into **Edge Web**, you will be prompted to enter your email address and password, then prompted to enter your Multi-Factor Authentication code. Press the **Send Code** button to receive the time-limited code via text message. You'll complete the sign-in process by entering the code you received as depicted below.

